



Town of Arlington, Massachusetts
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Minutes 11/20/2008

Capital Planning Committee Meeting Minutes November 20, 2008

In attendance were:

Steve Andrew*
John FitzMaurice
Charles Foscett, Chairman
Nancy Galkowski
Steve Gilligan
Ruth Lewis*
Anthony Lionetta
Susan Mazzarella
Barbara Thornton

* Denotes those not in attendance

- **Open Meeting:** Charlie Foscett called the meeting to order. Minutes of the November 6th meeting were reviewed and accepted with comment. Nancy Galkowski distributed materials, including various sub-committee Reports.
- **Courtyard Repair Estimate:** Tony Lionetta noted that he spoke with a representative of SGH, the consultant retained to inspect the Courtyard, relative to their budgetary estimate for repair of the courtyard structure. They (SGH) verified that their estimate is intended to include the repair of water damage to the underside elements of the structure, the removal features on the deck (such as planters), the repair / water proofing of the deck, and the restoration/replacement of features atop the deck. SGH indicated that they were not retained to do a detailed estimate but feel that the budgetary numbers provided are good based on their inspection and experience with other similar projects.

The CPC discussed that the replacement of features was not required and the making sure that proper grading of the surface is done to prevent re-occurrence of this situation.
- **Sub-Committee – Recreation:** Charlie Foscett noted that more information has been requested from Recreation on the Rink, so discussion of their requests will be done at future CPC meeting. Charlie also noted that the Town has a received back the State Agreement for the Rink.

- **Sub-Committee Report – Public Works:** The Subcommittee reported Public Works Requests. A memorandum and marked table of requests was presented and reviewed. Highlights were as follows: 1) The Mall Lights program is moving forward. Selection of the light unit has been made. John Bean will be implementing via the Light maintenance contractor. The program will be funded by previous requests already in the plan, as well as requests for \$18k for the next three years. A total of 50 lights are involved, 2) Relative to the Building Services requests of \$25k per year, the decision was made to do every other year instead of every year, 3) Subcommittee recommends denying or pushing to future years many of the Cemetery requests in that there does not appear to be a reasonable plan or approach in place, and 4) the suggestion was made to use \$50k of the FY2010 Curb and Sidewalk request to undertake a pilot project to construct new sidewalks at Stratton School.

- **School Space Utilization:** Barbara Thornton will address the space utilization issue with the School Superintendent.
- **Thompson and Stratton School Improvements:** The CP anticipates the continued annual requests for both schools to implement improvements. The CPC would like to have a professionally developed plan for these schools from which projects can be taken. The concern is that we should be sure that we are spending the funds on the hard infrastructure of the schools and not cosmetic items. The School Department has been asked to provide this.
- **Next Meeting:** The next meeting is scheduled for **December 4 @ 5PM.**
- **Adjournment:** Meeting was adjourned.